



July 9, 2015

DIVISION MEMORANDUM

No. 418, s. 2015

CAPABILITY BUILDING SEMINAR FOR PUBLIC SCHOOLS DISTRICT SUPERVISORS

**Assistant Superintendent
Division Supervisors/Coordinators
District Supervisors/OICs**

1. This Office announces the conduct of the **Capability Building Seminar for Public Schools District Supervisors** at the DepED Ecotech Center, Sudlon, Lahug, Cebu City on July 16, 2015 at 8:00 AM to 5:00 PM.
2. This seminar aims to:
 - a. define the roles of the district heads on performance progress monitoring and coaching at the district/school level; and
 - b. set targets for **Individual Performance Commitment and Review Form (IPCRF)** of the **Results-Based Performance Management System (RPMS)** of PSDS.
3. Traveling expenses, lunch, snacks, venue rental and other incidental expenses shall be chargeable against **Division INSET Funds**, subject to its availability and the usual accounting and auditing rules and regulations.
4. This Memorandum serves as participants' Authority to Travel.
5. Immediate dissemination of this Memorandum is desired.


ARDEN D. MONISIT, Ed.D.
Schools Division Superintendent

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